

MINUTES
SUTTONS BAY TOWNSHIP BOARD
REGULAR MEETING
DECEMBER 8, 2021

This meeting is being held face to face at the Suttons Bay-Bingham Fire and Rescue Authority meeting room at 201 N. St. Mary's Avenue in Suttons Bay, Michigan. Due to continuing concerns about Covid transmission there will also be a Zoom link for remote attendance. Any unvaccinated member of the Public in attendance is required to wear a mask. Others should use their own judgment as to mask wearing.

CALL TO ORDER – REGULAR MEETING

Rich Bahle called the meeting to order at 5:15 p.m. at the Suttons Bay-Bingham Fire and Rescue Authority meeting room, 201 N. St. Mary's Avenue, Suttons Bay, MI.

ROLL CALL - Quorum Present

Present: Rich Bahle, Fire Dept., Sandy VanHuystee, Fire Dept., Dorothy Petroskey, Fire Dept., Tom Nixon, Fire Dept; Debbie Slocombe, Fire Dept.

APPROVAL OF THE AGENDA

Rich Bahle/moved, Dorothy Petroskey/supported, to approve the agenda as presented, with the addition of New Business - Adopt Township Board Meeting Schedule for 2022, and Herman Park - Testing - Potential Contamination, PASSED.

PUBLIC COMMENT

Liz Mahaney, spoke about dog park and Bill Drozdalski, consider appointing Dennis Rathnaw as Supervisor of Parks and Recreation Committee.

Gary Hoensheid said he submitted a leave of absence from Parks & Rec Committee, talked about Bill Drozdalski as Supervisor of the Committee.

Dennis Rathnaw expressed opinions of working on committees

Jeff Slocombe expressed concerns regarding direction of the parks, reconsider appointment of Parks & Rec Supervisor.

Sharon Livingston, circulated petition of people that want Peck Rd. corridor improved. How is the Zoning Administrator supposed to police the township with regard to zoning violations.

Communications - Garrett Brown, Chet Janik,

REPORTS:

- **Treasurer** - As presented.
- **Planning & Zoning** - Draft zoning ordinance presented to the Planning Commission for review. 2022 schedule of meetings approved by Planning Commission.
- **Fire Authority** - Meeting to be held next Tuesday.
- **Parks & Recreation** - Dennis Rathnaw spoke about the original minutes that were approved. Dinner held at Street Side Grill. Talked about Bill Drozdalski as Park & Rec Supervisor. Tom Nixon encourages amending the 5 Year plan for Parks & Rec to include all the parks.
- **Facilities** - Architectural presentation from Andy Rink submitted regarding renovations to the township hall. Oral quote of approximately \$20,000 submitted by Camelot Construction to begin project in January.

OLD BUSINESS

1. Minutes - November 10 2021

*Rich Bahle/moved, Debbie Slocombe/supported, to approve the November 10, 2021 Minutes as corrected, PASSED.
(Correction to the Debbie Slocombe reported that the signs have been installed at Vic Steimel & Graham Green Parks. Both signs are stored for now. Staff Present: Steve Patmore).*

2. Bills - Sandy VanHuystee/moved, Dorothy Petroskey/supported, to pay the bills in the amount of \$24,161.28, PASSED.

3. Adopt Ordinance #2-21, Repeal of the Sealed Bid Ordinance

Rich Bahle said the Sealed Bid Ordinance is no longer in effect and is outdated. In the past it was required by State law. Ordinance #2-21 Repeal of the Sealed Bid Ordinance was introduced which had been reviewed by the township attorney

Rich Bahle/moved, Sandy VanHuystee/supported, to adopt Ordinance No. 2-21, Repeal of the Sealed Bid Ordinance. Roll call vote: Yes: Rich Bahle, Sandy VanHuystee, Dorothy Petroskey, Debbie Slocombe, Tom Nixon. No: None. Passed.

4. Engineering Quote - Herman Park Parking Lot

Kevin Krogdecki of Gosling Czubak submitted an engineering quote of October 13, 2021 for professional services related to the Herman Park Parking Lot in the amount of \$12,000.00. Elmer's said this has to be done.

Rich Bahle/moved, Debbie Slocombe/supported, to approve the October 13, 2021 Contract with Gosling Czubak for engineering services with regard to the

Herman Park Parking Lot in an amount not to exceed \$12,000.00, passed.

NEW BUSINESS

1. TBA Tax Collection Resolution

Dorothy Petroskey said the township annually collects summer taxes for TBA.

Dorothy Petroskey/moved, Sandy VanHuystee/supported, to adopt a Resolution approving the township collecting summer taxes for TBA. Roll call vote: Yes: Rich Bahle, Sandy VanHuystee, Dorothy Petroskey, Debbie Slocombe, Tom Nixon. No: None. Passed.

2. Expiration of Emergency Declaration-zoom meetings

Rich Bahle said the state statute sunsets this declaration on December 31, 2021. The public is still allowed by statute via zoom meetings. The Township Board, Planning Commission, and Recreation Committee will meet face to face.

3. Accept Rich Bahle letter of resignation from the Fire Board.

Rich Bahle submitted his resignation from the Fire Board effective December 15, 2021.

Tom Nixon/moved, Sandy VanHuystee/supported, to accept Rich Bahle's resignation from the Fire Board effective December 15, 2021, passed.

4. Appoint Dorothy Petroskey to the Fire Board, term ending August 31, 2024

Rich Bahle recommends that Dorothy Petroskey be appointed to the Fire Board for a term ending August 31, 2024.

Rich Bahle/moved, Sandy VanHuystee/supported, to appoint Dorothy Petroskey to the Fire Board, for the term ending August 31, 2024, passed.

5. Board Appointments to Committees

Rich Bahle said board appointments will be made at a special meeting to be held at the Firehall on Wednesday, December 15, 2021, at 9 am.

6. 2022 Township Board Meeting Schedule

Rich Bahle/moved, Sandy VanHuystee/supported, that the 2022 Township Board Meetings will be held the second Wednesday of every month at 5:15 p.m. at the Suttons Bay/Bingham Fire and Rescue Authority meeting room at 201 N. St. Mary's Avenue, Suttons Bay, MI., passed.

8. Potential Contamination - Herman Park

Rich Bahle said he spoke to Dave Havemen, Environmental Technologies about

the process of testing the soils at Herman Park for potential contamination. Bahle said he strongly feels there is no need for testing the soils at Herman Park. There are some changes in the soils in phase 2. The findings of phases 1 & 2, risk to the public, are minimal. Bahle said the soils are sodded with grass, and no one will be on the field consuming dirt.

Consensus of the Board that the township not proceed with testing the soils at Herman Park.

PUBLIC COMMENT

Patti Miller is interested in being appointed to the Planning Commission or Board of Review.

Dennis Rathnaw said he supports all of the township parks.

BOARD MEMBER COMMENTS

Rich Bahle said there are certain constraints on what can be done with the COVID Funds.

Tom Nixon said the township received 4 responses regarding the COVID Funds. (Responses - renovate the township offices, Friendship Center - need for handicapped bathrooms, Herman Park - expand parking lot, extend the Tart Trail to Setterbo Road assist with housing crises - work force labor.

Debbie Slocombe - Parks and Rec has worked well together, some members have resigned. Listen to the committee members.

Dorothy Petroskey - tax bills were mailed on December 1st. Property owners who did not receive a tax bill should call Dorothy Petroskey.

ADJOURNMENT

Rich Bahle adjourned the meeting at 6:36 p.m.

**Minutes by Marge Johnson, Recording Secretary
Sandra VanHuystee, Clerk**

Minutes approved as-presented on January 12, 2021